



## INTRODUCING THE PI COGNITIVE ASSESSMENT (CA)

It is best practice to send an email to your candidates in advance letting them know that completing the PI Cognitive Assessment (CA) is the next required step in the application process. Below is sample language you may find helpful as you compose this intro email.

“Thank you for your interest in [COMPANY NAME]. The next required step in this application process is to complete the Predictive Index Cognitive Assessment. You will be receiving a separate email from [noreply@mail.predictiveindex.com](mailto:noreply@mail.predictiveindex.com) with instructions.

The PI Cognitive Assessment is a 12-minute timed assessment consisting of 50 questions.

- The results are based on the number of correct answers within the 12-minute time frame, so try to answer as many questions correctly as possible. You will not be penalized for incorrect answers, but random guessing is not recommended.
- Being able to focus is important. Please make sure you can dedicate sufficient time and can take it in a distraction free environment.
- It is compatible with most computers and tablets, but taking it on a smart phone or small-screen tablet is not recommended.
- You must complete the assessment in one sitting. You cannot take a break or shut down the browser and continue later.
- You will have an opportunity to practice on three sample questions. We strongly encourage you to take advantage of this.

Thank you again for your interest in working with [COMPANY NAME].”